1. Power on Crestron Controller:
   
a. Touch the screen of the controller on the desktop to wake the system up.

b. Click on the blue bar labeled “Projector System Start Up.”

c. A message will display: “Please Wait While The System Is Warming Up.”

2. Select the appropriate device output in the “Source” column on the far-left of the Crestron screen.
a. PC: Ensure system is on and “awake.” Move the mouse or press the spacebar on the keyboard if necessary. Select “VGA” as the source.

b. Laptop: Plug in HDMI cable to laptop. Select “HDMI” as source. Some laptops will automatically display. Other laptops require pressing a specific function button to send the laptop screen image to the projector. Check the laptop owner’s manual for more information.
c. iPad: Use the Apple dongle adapter. Select “iPad” on the screen.

d. DVD player: System plays both standard and BluRay discs. Ensure the DVD player in the cabinet is powered on. Load disc. Select “BluRay” on the controller.
3. Adjust image on screen: Press the “Zoom +” key on the Epson projector remote control to adjust the image on the screen. Two or three clicks of the “+” will fill the projection screen on the wall.

4. Power down the projection system:
   a. Sign off from the computer (if used). Do not shut down the classroom computer.
   b. Disconnect any adapters from laptops or other devices. Ensure that the Apple iPad dongle is left connected to the system.
   c. Eject any disc from the DVD player (if it was used).
   d. Press the “Exit” button on the controller.
e. Press the “YES” button on the controller when the “Are You Sure You Want To Exit” prompt appears.

f. A message “Please Wait While The System Is Cooling Down” will display.

g. If the projector does not automatically turn off, use the remote control labeled “EPSON” to turn it off. Press the red button labeled “Standby. Then press the main power button located next to “Standby” to confirm shutdown. Prompts are displayed on the projector screen.

5. Ensure both the projector and Crestron controller are turned off. The light on the projector will turn from green to yellow/amber.
6. If you have problem with the system during normal business hours (8-5) on weekdays, contact Classroom Technical Support (CTS) at 766-2872 or at userhelp@uwyo.edu.

7. Troubleshooting: **IF** the projector does not automatically start through the Crestron controller.

   a. Use the remote control labeled “EPSON” to turn on the projector.

   b. Press the red button at top left labeled “On.”

   c. The projector will start and a green light will display on the projector as it warms up.

   d. Once the projector is warmed up, the light will display solid green.

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